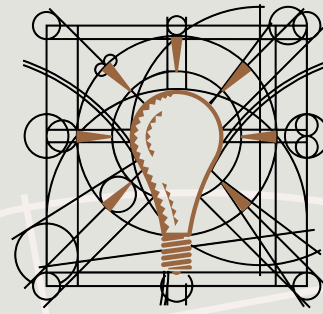


# GOODKEY

SHOW SERVICES LTD.



One Great idea after another!

NATIONAL BUYER / SELLER FORUM  
FEBRUARY 10 - 12, 2009  
SHAW CONFERENCE CENTRE - HALL A & B

## WELCOME EXHIBITOR

DEAR EXHIBITORS :

Goodkey Show Services Ltd. , is pleased to learn that your company will be participating at the **National Buyer / Seller Forum** on **February 10-12, 2009** at the **Shaw conference Centre**. We would like to assist in making your participation successful.

As the official contractor for the show, we are enclosing various equipment rental and service order forms for your information and use. We suggest that you anticipate your requirements, complete all appropriate forms and return them immediately. For those exhibitors who want to utilize our online ordering the code for this event is [NBSF02101209](#).

**Please Note: DEADLINE ORDER DATE IS JANUARY 28, 2009. All orders processed after the deadline date would be considered a late order, late charges will apply.**

## BOOTH EQUIPMENT PROVIDED BY SHOW MANAGEMENT

8' high backwall drape (red, white, white, red)  
3' high sidewall drape (white)  
1 - 10' x 10' charcoal carpet / booth

1 - 6' skirted table / booth (grey)  
2 - folding chairs

**Please note : Only items listed above are provided by Show Management for the above show.**

For those exhibitors that would like to ship their goods directly to Goodkey Show Services Ltd., please fill out our Material Handling Form return the form to us with the Method of Payment form and **GSS** will be receiving and delivering your freight right in your booth. Each item should be labeled as follows:

### NATIONAL BUYER / SELLER FORUM

Company Name & Booth # \_\_\_\_\_  
c/o Goodkey Show Services  
9539 41 Avenue  
Edmonton, Alberta T6E 5X7

We realize exhibiting in a convention could be complicated. If you need assistance or require additional information not covered in the **Exhibitors Kit**, please do not hesitate to contact us at any of the following: E mail address: [calvin@goodkey.com](mailto:calvin@goodkey.com) or [info@goodkey.com](mailto:info@goodkey.com) our telephone no: (877) 726-2211 on our fax line at (888) 426- 5734 or you may visit us at our web site at [www.goodkey.com](http://www.goodkey.com).

**We look forward in serving you !**

GOODKEY SHOW SERVICES LTD.  
National Exhibitor Service Centre

Head Office

9 5 0 5

41 - Avenue

Edmonton

Alberta

T6E 5X7

Telephone

780.426.2211

Facsimile

780.426.5734

Toll Free

t - 1•877•726•2211

f - 1•888•426•5734

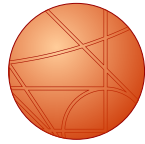
Website

[www.goodkey.com](http://www.goodkey.com)

Official Display Contractor  
to the:

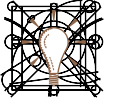


One Great idea after another!



entireexhibitsource  
BY GOODKEY

GOODKEY  
SHOW SERVICES LTD.



Decorating



Graphic Design



Logistics



Customs Brokerage

## Step by Step Instructions for ordering online

**Show Name: NATIONAL BUYER / SELLER FORUM**

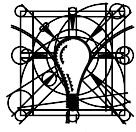
**Show Code: NBSF02101209**

**Show Date(s): FEBRUARY 10 - 12, 2009**

- ▶ Go to [www.goodkey.com](http://www.goodkey.com)
- ▶ Click **“order online”** from the menu near the top of the page.
- ▶ Register your company if you have not registered at the Goodkey site before.
- ▶ Put in your **“show code”** (see above)
- ▶ You are now at the show info page that will tell you the move-in and move-out information along with the furnishings and colors that are supplied by your show organizer.
- ▶ If you would like to order extra furnishings, material handling, labour, etc please click on **“main”** on top of the page.
- ▶ Pick from categories listed and click on the sub category **products** or **services** of your choice.
- ▶ To add to your order, click on **“back to main”** beside **“view my cart”** and proceed to add to your order (s).
- ▶ Once you are completely satisfied with your order(s) click on **“confirm my cart”** at the bottom of the page.
- ▶ Put a **“checkmark”** on the terms and conditions - at this point please note the message that will pop out and click ok.
- ▶ Click **“pay online”** and complete the required fields.
- ▶ Click **“complete payment”** and print your receipt.

The system will automatically send you the confirmation of your order through the email you have provided at the time of registration.

**The help desk is open Monday to Friday from 8:00 am to 4:30 pm MST.  
Please call - 1-877-726-2211.**



Order Deadline Date:  
**JANUARY 28, 2009**

Show Name:  
**NATIONAL BUYER / SELLER FORUM**

Show Date:  
**FEBRUARY 10 - 12, 2009**

**METHOD OF PAYMENT FORM**

**IMPORTANT! If you are planning to utilize any of the services provided by Goodkey Show Service Ltd. Please carefully complete and return this form with all your display requirements.**

Name of Company:	Contact:	Booth No:
Address:	Telephone No: ( )	Fax: No: ( )
City, Province, State:	Email	Postal Code:

CASH / MONEY ORDER

COMPANY CHEQUE

Please make cheque payable to: Goodkey Show Services LTD  
Note: **No cheques will be accepted after the order deadline date.**

**Address: Goodkey Show Services Ltd.  
9505 41 Avenue  
Edmonton, Alberta  
T6E 5X7**

**CREDIT CARD**

For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include labour. Please complete the information requested below:

AMERICAN EXPRESS

MASTERCARD

VISA

Account #:

Expiration Date:  CVD:

Personal Credit Card:       Company Credit Card:

Cardholder's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Cardholder's Billing Address:

Street: \_\_\_\_\_

City/Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_

**GST REGISTRATION#: 121717813 RT**

We have read, understand and agree to all terms as described above and have advised our show site representative accordingly.

Exhibitor Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

THIRD PARTY AUTHORIZATION

FOR USE OF AN EXHIBITOR APPOINTED CONTRACTOR:  
We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert to the exhibiting company. All invoices are due and payable upon receipt, by either party. The items checked below are to be invoiced to the third party:

ALL SERVICES

BOOTH CLEANING

I & D LABOUR

MATERIAL HANDLING / IN & OUT

RENTAL FURNITURE & CARPET

SIGNS

OCTANORM

OTHER ( Please specify)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**THIRD PARTY AGENT:**

Account #:

Expiration Date:  CVD:

Personal Credit Card:       Company Credit Card:

Cardholder's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Cardholder's Billing Address:

Street: \_\_\_\_\_

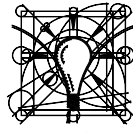
City/Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_

Fax: ( ) \_\_\_\_\_

E-mail: \_\_\_\_\_



One great idea after another!



Order Deadline Date:  
**JANUARY 28, 2009**

Show Name:  
**NATIONAL BUYER / SELLER FORUM**

Show Date:  
**FEBRUARY 10 - 12, 2009**

## MATERIAL HANDLING

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Contact:	Booth No:
Address:	Telephone No: (    )	Fax: No: (    )
City, Province, State:	Email	Postal Code:

### ONSITE MATERIAL HANDLING

- RECEIVE & STORE SHIPMENT UP TO 1 DAY PRIOR TO SHOW OPENING
- DELIVERY OF SHIPMENT FROM SHIPPING AREA TO BOOTH
- REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- RETURNING OF EMPTY CONTAINERS TO BOOTH UPON SHOW CLOSING
- RELOADING OF SHIPMENT FROM BOOTH TO EXHIBITOR ARRANGED OUTBOUND CARRIER

\$50.00 per hundred pounds (lbs.) (\$100.00 min. charge)

Weight \_\_\_\_\_ @\$50.00/cwt \_\_\_\_\_

Carrier Name: \_\_\_\_\_ # of pcs. \_\_\_\_\_

Bill of Lading # \_\_\_\_\_

To qualify for Pre Show Prices orders must be received 7 days prior to event date.. A 25% cancellation fee will be processed for orders received and then canceled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre Show Date. All prices in Canadian dollars. G.S.T. reg.#121717813 RT	SUBTOTAL		
For Office Use Only <input type="checkbox"/> 25% Late Order Surcharge <input type="checkbox"/> 25% Cancellation Fee Adjusted Subtotal			
	5% G.S.T.		
	<b>TOTAL AMOUNT DUE</b>		

### ADVANCED MATERIAL HANDLING

- RECEIVE & STORE SHIPMENT UP TO 30 DAYS IN ADVANCED WAREHOUSE
- DELIVERY OF SHIPMENT FROM ADVANCED WAREHOUSE TO SHOW SITE
- FIRST PRIORITY UNLOADING STATUS
- REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- RETURNING OF EMPTY CONTAINERS TO BOOTH UPON SHOW CLOSING
- RELOADING OF SHIPMENT FROM BOOTH TO EXHIBITOR ARRANGED OUTBOUND CARRIER

\$55.00 per hundred pounds (lbs.) (\$110.00 min. charge)

Weight \_\_\_\_\_ @\$55.00/cwt \_\_\_\_\_

Carrier Name: \_\_\_\_\_ # of pcs. \_\_\_\_\_

Bill of Lading # \_\_\_\_\_

To qualify for Pre Show Prices orders must be received 7 days prior to event date.. A 25% cancellation fee will be processed for orders received and then canceled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre Show Date. All prices in Canadian dollars. G.S.T. reg.#121717813 RT	SUBTOTAL		
For Office Use Only <input type="checkbox"/> 25% Late Order Surcharge <input type="checkbox"/> 25% Cancellation Fee Adjusted Subtotal			
	5% G.S.T.		
	<b>TOTAL AMOUNT DUE</b>		

### CONDITIONS

- ALL ORDERS MUST BE PREPAID
- ALL ORDERS RECEIVED AFTER THE DEADLINE DATE WILL BE SUBJECTED TO A %25 LATE FEE
- PLEASE ARRANGE SHIPMENTS TO ARRIVE BETWEEN 8:30 am - 3:30 pm, MONDAY - FRIDAY

\*RESHIPPING: Exhibitors must arrange for pick-up at show site, all items must be labelled and include completed bill of lading Material not removed from exhibit area by specified time will be shipped collect by first available carrier

- ALL ORDERS MUST BE PREPAID
- ALL ORDERS RECEIVED AFTER THE DEADLINE DATE WILL BE SUBJECTED TO A %25 LATE FEE
- PLEASE ARRANGE SHIPMENTS TO ARRIVE BETWEEN 8:30 am - 3:30 pm, MONDAY - FRIDAY
- CUT-OFF DATE: FEBRUARY 6, 2009
- LOOSE AND UNCRATED SHIPMENTS WILL NOT BE RECEIVED BY ADVANCED WAREHOUSE

\*RESHIPPING: Exhibitors must arrange for pick-up at show site, all items must be labelled and include completed bill of lading Material not removed from exhibit area by specified time will be shipped collect by first available carrier

### LABELING

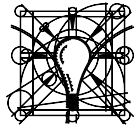
**SHOW NAME**  
**NAME OF EXHIBITING COMPANY - BOOTH #**  
**c/o GOODKEY SHOW SERVICES LTD.**  
**9797 JASPER AVENUE,**  
**EDMONTON ALBERTA, T5J 1N9**

**SHOW NAME**  
**NAME OF EXHIBITING COMPANY - BOOTH #**  
**c/o GOODKEY SHOW SERVICES LTD.**  
**9539-41 AVENUE,**  
**EDMONTON ALBERTA, T6E 5X7**

### LIMITS AND LIABILITIES

Goodkey Show Services Ltd. will not be held responsible for concealed damage, or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Goodkey Show Services Ltd. The condition, count and contents of the materials found in the booth at the time of actual removal will be final and binding and the right is reserved to alter exhibitors bill of lading to reflect actual condition, count and contents found. Goodkey Show Services Ltd. Will not be responsible for damages incurred while handling loose exhibit materials or those inadequately packed. Goodkey Show Services Ltd. Will not be responsible for failure or delay in performing services when delay is caused by strike labour stoppage, or any other cause unavoidable or beyond their control. The liability of Goodkey Show Services Ltd. Is hereby limited to \$0.30 per pound, per article and values exceeding this limitation should be insured by the shipper. All items requiring rigging or special equipment will be charged on a time and material basis. Exhibits or equipment arriving uncrated will be charged an additional 50% handling charge. Goodkey Show Services Ltd. Will receive goods only if this form is returned signed and freight is PREPAID.

Signature \_\_\_\_\_ Date \_\_\_\_\_



One great idea after another!



Order Deadline Date:  
**JANUARY 28, 2009**

Show Name:  
**NATIONAL BUYER / SELLER FORUM**

Show Date:  
**FEBRUARY 10 - 12, 2009**

**DISPLAY RENTAL ORDER FORM**

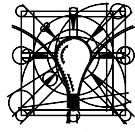
**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Contact:	Booth No:
Address:	Telephone No: ( )	Fax: No: ( )
City, Province, State:	Email	Postal Code:

Qty.	DESCRIPTION	PRE-SHOW	LATE ORDER	TOTAL
<b>CARPET</b>				
	10' x 10'	150.00	187.50	
	10' x 20'	300.00	375.00	
	Red( ) Blue( ) Grey( ) Teal( ) Black( ) Forest Green( ) Navy( )			
	Other Sizes Laid @ \$1.40 per Square Foot			
	Size: ___ Ft. x ___ Ft. = _____ Sq. Ft	1.50/sq.ft	1.875/sq.ft	
<b>CARPET UNDERLAY</b>				
	Size: ___ Ft. x ___ Ft. = _____ Sq. Ft	.80/sq.ft.	1.00/sq.ft.	
<b>FURNITURE</b>				
	Folding Chair (plastic)	16.00	20.00	
	Armchair	21.00	26.25	
	Secretarial Chair	42.00	52.50	
	Deluxe Chair	47.00	58.75	
	Stool with Backrest	88.00	110.00	
	Coffee Table 30" dia. White top 18" High	36.00	45.00	
	Pedestal Table 30" dia. White top 29" High	42.00	52.50	
	Lycra Cover (Spandex) for Pedestal Table	31.00	38.75	
	Cruiser Table 30" dia. White top 40" High	72.00	90.00	
	Lycra Cover (Spandex) for Cruiser Table	36.00	45.00	
	Desk	103.00	128.75	
	Waste Paper Basket	16.00	20.00	
	Chrome Stanchion	26.00	32.50	
	Garment Rack	26.00	32.50	
	Hat Tree	21.00	26.25	
	Chrome Sign Holders (22"x28")	50.00	62.50	
	Easel (Free Standing)	16.00	20.00	
<b>TABLES &amp; COUNTERS</b>				
	8' x 2' x 29"H. Decorated Table (3 sides)	72.00	90.00	
	6' x 2' x 29"H. Decorated Table (3 sides)	72.00	90.00	
	Upgrade Decorated table (4 sides) ADD	32.00	40.00	
	4' x 2' x 29"H. Decorated Table (4 sides)	72.00	90.00	
	8' x 2' x 40"H. Decorated Counter (3 sides)	97.00	121.25	
	6' x 2' x 40"H. Decorated Counter (3 sides)	97.00	121.25	
	Upgrade Decorated Counter (4 sides) ADD	39.00	48.75	
	4' x 2' x 40"H. Decorated Counter (4 sides)	97.00	121.25	
	White( ) Blue( ) Black( ) Grey( ) Red( ) Teal( ) Purple( ) Navy( )			
	Undecorated Tables 8'( ) 6'( ) 4'( )	31.0	38.75	

Qty.	DESCRIPTION	PRE-SHOW	LATE ORDER	TOTAL
<b>DRAPES PARTITIONING</b>				
	8' High per Linear Foot	6.00	7.50	
	3' High per Linear Foot	4.00	5.00	
	White( ) Blue( ) Black( ) Grey( ) Rose( ) Teal( ) Purple( )			
<b>PLANTS</b>				
	Plant - Live Tropical 3'	55.00	68.75	
	Plant - Live Tropical 4'	55.00	68.75	
	Plant - Live Tropical 5'	67.00	83.75	
	Floral Arrangements Available Upon Request			
<b>STAGING</b>				
	4' x 8' x 24" High Sections	103.00	128.75	
	Carpet Color: Red( ) Blue( ) Grey( )			
	Skirt Color: Red( ) Blue( ) Grey( ) White( ) Black( )			
<b>POSTER BOARDS (Horizontal)</b>				
	Peg Board 4' x 8' Free Standing Unit	67.00	83.75	
	Velcro Poster board 4' x 8' Free Standing Unit	67.00	83.75	
<b>SPECIAL REQUESTS / INSTRUCTIONS / MISCELLANEOUS</b> <small>(Must be Received 14 Days Prior to Show)</small>				
Please Call our Office to discuss you special requirements <b>780-426-2211</b>				
<p><b>To qualify for Pre Show Prices orders must be received 14 days prior to event date.. A 25% cancellation fee will be processed for orders received and then canceled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre Show Date. All prices in Canadian dollars. G.S.T. reg.#12171 7813 RT*</b></p>				

SUBTOTAL		
For Office Use Only		
<input type="checkbox"/> 25% Late Order Surcharge		
<input type="checkbox"/> 25% Late Order Surcharge		
<input type="checkbox"/> 25% Cancellation Fee		
Adjusted Subtotal		
5% G.S.T.		
<b>TOTAL AMOUNT DUE</b>		



One great idea after another!



Order Deadline Date:

**JANUARY 28, 2009**

Show Name:

**NATIONAL BUYER / SELLER FORUM**

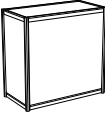
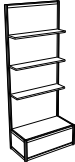
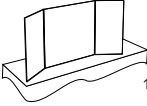




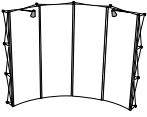
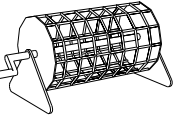


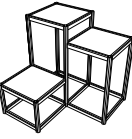
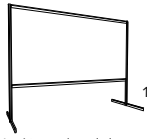



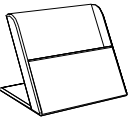

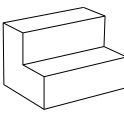

Show Date:

**FEBRUARY 10 - 12, 2009**

## CUSTOM ACCESSORIES RENTAL ORDER FORM

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

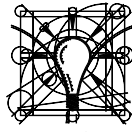
Name of Company:	Contact:	Booth No:
Address:	Telephone No: ( )	Fax: No: ( )
City, Province, State:	Email	Postal Code:

<b>Counter</b> \$130.00  <ul style="list-style-type: none"> <li>white top and sides</li> <li>1 door and storage shelf</li> </ul> <p>.5m x 1m x 1m tall 20" x 40" x 40" tall</p> <p>Total Qty.  </p>	<b>Shelf Gondola</b> \$205.00  <ul style="list-style-type: none"> <li>white</li> <li>3 glass shelves (9" x 38")</li> </ul> <p>.5m x 1m x 2.5m tall 20" x 38" x 98" tall</p> <p>Total Qty.  </p>	<b>Table Top Display</b> \$155.00  <ul style="list-style-type: none"> <li>1 blue or 1 grey</li> <li>velcro compatible</li> <li>table not incl.</li> </ul> <p>1010mm x 2280mm 40" x 90"</p> <p>Total Qty.  </p>	<b>Bag Holder</b> \$47.00  <ul style="list-style-type: none"> <li>Anodized Aluminum</li> <li>Free Standing</li> <li>4 holding points</li> </ul> <p>1000mm tall 40" tall</p> <p>Total Qty.  </p>	<b>Literature Rack (Shelves)</b> \$200.00  <ul style="list-style-type: none"> <li>8 veneered birch shelves</li> <li>adjustable level unit up to 57" high</li> </ul> <p>Total Qty.  </p>
<b>Jewellery Case</b> \$170.00  <ul style="list-style-type: none"> <li>one shelf</li> </ul> <p>20" x 38" x 49 1/2" tall</p> <p>Total Qty.  </p>	<b>Slot Wall Gondola</b> \$205.00  <ul style="list-style-type: none"> <li>1 white or 11 black</li> <li>Brackets not included</li> </ul> <p>5m x 1m x 2.5m tall 20" x 38" x 98" tall</p> <p>Total Qty.  </p>	<b>Pop-up Display</b> \$464.00  <ul style="list-style-type: none"> <li>black</li> <li>velcro compatible</li> <li>2 lights incl.</li> <li>10' x 10'</li> </ul> <p>Total Qty.  </p>	<b>Brass Drum Barrel</b> \$52.00  <p>Total Qty.  </p>	<b>Literature Rack (Pocket)</b> \$98.00  <ul style="list-style-type: none"> <li>8 pockets</li> <li>Height - 52"</li> </ul> <p>Total Qty.  </p>
<b>Show Case</b> \$170.00  <ul style="list-style-type: none"> <li>two shelves</li> </ul> <p>.5m x 1m x 1m tall 20" x 40" x 40" tall</p> <p>Total Qty.  </p>	<b>Product Risers</b> \$180.00  <ul style="list-style-type: none"> <li>3 glass shelves 500mm x 500mm 20" x 20"</li> </ul> <p>1-390mm (15") tall 1-820mm (32") tall 1-1000mm (38") tall</p> <p>Total Qty.  </p>	<b>Poster / Pin Board</b> \$67.00  <ul style="list-style-type: none"> <li>lack</li> <li>velcro compatible</li> <li>double sided</li> <li>useable area 1210mm x 2440mm 48" x 96"</li> </ul> <p>White Pegboard also available with 1/8" holes</p> <p>Total Qty.  </p>	<b>Computer Station</b> \$155.00  <ul style="list-style-type: none"> <li>29"</li> <li>melamine top and white panels</li> </ul> <p>.5m x 1m x 1m tall 20" x 38" x 40" tall</p> <p>Total Qty.  </p>	<b>Coat Rack</b> \$93.00  <ul style="list-style-type: none"> <li>Anodized Aluminum</li> <li>Free Standing</li> <li>4 coat pegs</li> </ul> <p>1800mm tall 71" tall</p> <p>Total Qty.  </p>
<b>Literature Rack</b> \$232.00  <ul style="list-style-type: none"> <li>8 plexi shelves</li> <li>on wheels</li> </ul> <p>990mm x 500mm x 1600mm tall 38" x 19" x 63" tall</p> <p>Total Qty.  </p>	<b>Brochure Holder</b> \$26.00  <ul style="list-style-type: none"> <li>clear plexi</li> <li>counter top</li> <li>wall mount</li> </ul> <p>Total Qty.  </p>	<b>Ballot Box</b> \$93.00  <ul style="list-style-type: none"> <li>one shelves</li> </ul> <p>.5m x .5m x 1m tall 20" x 20" x 40" tall</p> <p>Total Qty.  </p>	<b>Card Riser</b> \$36.00  <ul style="list-style-type: none"> <li>white</li> <li>table top riser</li> </ul> <p>24" x 16" x 16" tall w/ 8" deep shelves</p> <p>Total Qty.  </p>	<b>Bar Fridge</b> \$180.00  <p>Total Qty.  </p>

### Special Instructions:

To qualify for Pre Show Prices orders must be received 14 days prior to event date.. A 25% cancellation fee will be processed for orders received and then canceled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre Show Date. All prices in Canadian dollars. G.S.T. reg.#12171 7813 RT\*

SUBTOTAL		
For Office Use Only		
<input type="checkbox"/> 25% Late Order Surcharge		
<input type="checkbox"/> 25% Late Order Surcharge		
<input type="checkbox"/> 25% Cancellation Fee		
Adjusted Subtotal		
5% G.S.T.		
<b>TOTAL AMOUNT DUE</b>		



One great idea after another!



Order Deadline Date:

**JANUARY 28, 2009**

Show Name:

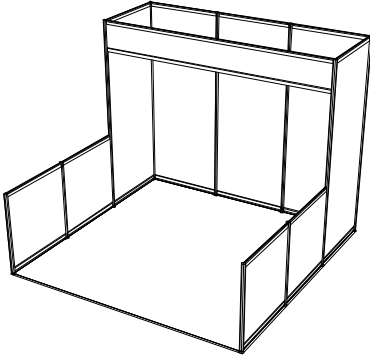
**NATIONAL BUYER / SELLER FORUM**

Show Date:

**FEBRUARY 10 - 12, 2009**

**10 x 10 OCTANORM DISPLAY RENTALS**

**IMPORTANT! This form must be accompanied with payment before processing will begin.**  
Please Use the OCTANORM BOOTH RENTAL FORM for Ordering Purposes.

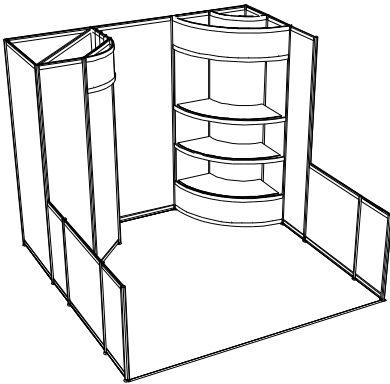
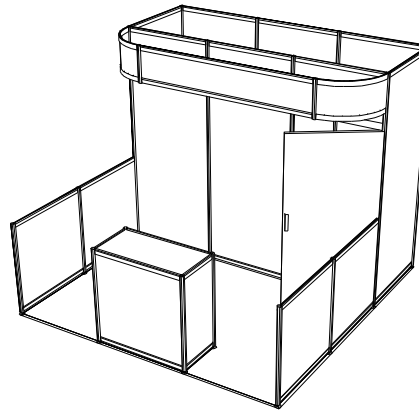


**Style #1 - 10 x 10**

- 5 Panels 38"x94" • 4 Panels 38" x 36"
- 1 ID Sign 12" x 116"

**Style #2 - 10 x 10**

- 7 Panels 38" x 94" • 4 Panels 38" x 36"
- 1 ID Sign 12" x 116", 2- 12" x 29"
- Storage area 38" x 116" w/Lockable door
- Lockable Counter 40" High

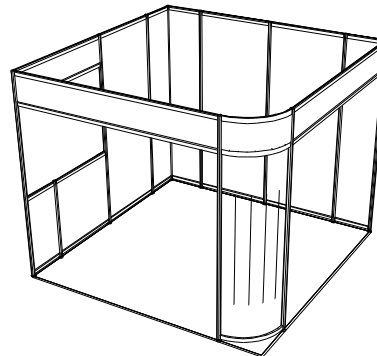


**Style #3 - 10 x 10**

- 3 Panels 38" x 94" • 7 Panels 16" x 94"
- 2 Panels 38" x 36" • 3 Panels 16" x 36"
- 2 ID Signs 12" x 29", 2- 12"x60"
- Storage area 38" x 38"
- 3 Backlit Built in curved Shelves

**Style #4 - 10 x 10**

- 3 Panels 38" x 94" • 3 Panels 16" x 94"
- 1 Panel 38" x 36" • 1 Panel 16" x 36"
- 2 ID Sign 12" x 98", 1- 12" x 57"
- 1 Clear Plexiglass Panel 42" x 94"

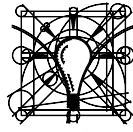


**All Booth's Include:**

- Choice of Carpet Color
- Choice of Panel Color
  - Complete I&D
- White Fascia ID Sign w/ Black letters

**Customize and / or Upgrade**

- Add Accessories, Furniture, Lighting
- Upgrade Panels
- Custom Graphics



One great idea after another!



Order Deadline Date:

**JANUARY 28, 2009**

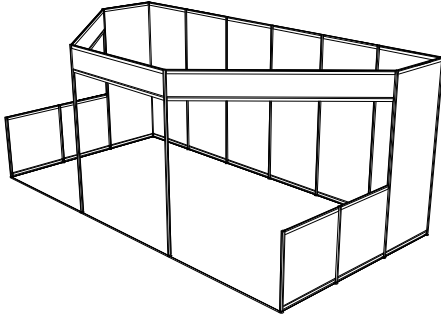
Show Name:

**NATIONAL BUYER / SELLER FORUM**

Show Date:

**FEBRUARY 10 - 12, 2009**Page  
**8****10 x 20 OCTANORM DISPLAY RENTALS****IMPORTANT! This form must be accompanied with payment before processing will begin.**

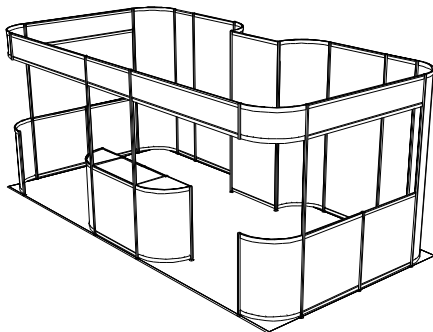
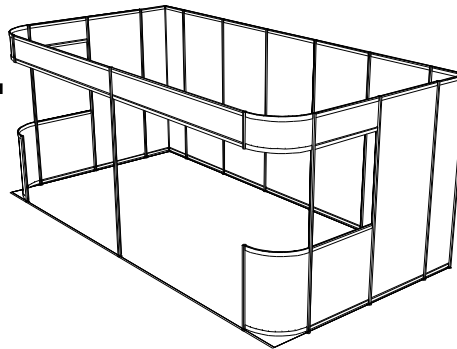
Please Use the OCTANORM BOOTH RENTAL FORM for Ordering Purposes.

**Style #5 - 10 x 20**

- 8 Panels 38"x94" • 4 Panels 38" x 36"
- 2 ID Signs 12" x 116"
- 1 ID Sign 12" x 78"

**Style #6 - 10 x 20**

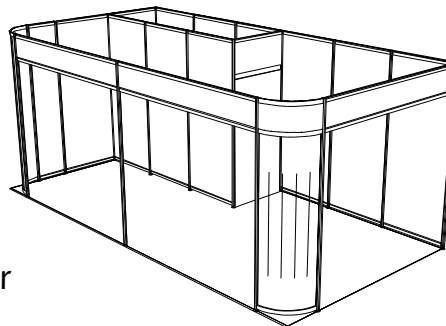
- 7 Panels 38" x 94" • 4 Panels 16" x 94"
- 2 Panels 38" x 36" • 2 Panels 16" x 36"
- 2 ID Signs 12" x 98"
- 2 Fascia Panels 12" x 38", 2 - 12" x 16"

**Style #7 - 10 x 20**

- 3 Panels 38" x 94" • 2 Panels 16" x 94"
- 4 Panels 29" x 94" • 4 Panels 38" x 36"
- 2 Panels 29" x 36"
- 4 ID Signs 12" x 77",
- 2 Fascia Panels 12" x 29", 1 - 12" x 38"
- Built in Curved Counter 40" High

**Style #8 - 10 x 20**

- 11 Panels 38" x 94" • 1 Panel 16" x 94"
- 2 Clear Plexi Glass Panels 29" x 82"
- 3 ID Signs 12" x 98",
- 2 Fascia Panels 12" x 29"
- Storage Area 38" x 116" w/ Lockable door

**All Booth's Include:**

- Choice of Carpet Color
- Choice of Panel Color
  - Complete I&D
- White Fascia ID Sign w/ Black letters

**Customize and / or Upgrade**

- Add Accessories, Furniture, Lighting
- Upgrade Panels
- Custom Graphics



Order Deadline Date:  
**JANUARY 28, 2009**

Show Name:  
**NATIONAL BUYER / SELLER FORUM**

Show Date:  
**FEBRUARY 10 - 12, 2009**

**OCTANORM BOOTH RENTAL ORDER FORM**

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Contact:	Booth No:
Address:	Telephone No: ( )	Fax: No: ( )
City, Province, State:	Email	Postal Code:

**OCTANORM Exhibit Booth Options**

QTY	STYLE#	DESCRIPTION	PRE-ORDER	LATE	TOTAL
	1	10' X 10'	\$967.00	\$1208.75	
	2	10' X 10'	\$1313.00	\$1641.25	
	3	10' X 10'	\$2318.00	\$2897.50	
	4	10' X 10'	\$1004.00	\$1255.00	
	5	10' X 20'	\$1751.00	\$2188.00	
	6	10' X 20'	\$1854.00	\$2317.50	
	7	10' X 20'	\$2318.00	\$2897.50	
	8	10' X 20'	\$2009.00	\$2511.25	

CARPET COLOR CHOICE	PANEL COLOR CHOICE	CUSTOM UPGRADE OPTIONS
<input type="checkbox"/> Red <input type="checkbox"/> Teal <input type="checkbox"/> Blue <input type="checkbox"/> Forest Green <input type="checkbox"/> Grey <input type="checkbox"/> Black <input type="checkbox"/> Navy	<input type="checkbox"/> White Hardwall <input type="checkbox"/> Grey Fabric (Velcro Compatible) <input type="checkbox"/> Blue Fabric (Velcro Compatible) <input type="checkbox"/> Black Fabric (Velcro Compatible) All Headers/Fascia are white	<ul style="list-style-type: none"> <li>• Custom Panel Colors</li> <li>• Full Graphic Panel Applications</li> <li>• Specialty Carpet</li> </ul> Please Call a representative to discuss Your Special requirements

**HEADER / FASCIA SIGN IDENTIFICATION (6" Black Serif Font, Goudy Bold on White Header)**

**Custom Graphics and Logos are available, Additional Charges apply**

**SPECIAL INSTRUCTIONS:**

SUBTOTAL		
<i>For Office Use Only</i>		
<input type="checkbox"/> 25% Late Order Surcharge		
<input type="checkbox"/> 25% Cancellation Fee		
Adjusted Subtotal		
5% G.S.T.		
<b>TOTAL AMOUNT DUE</b>		

**To qualify for Pre Show Prices orders must be received 14 days prior to event date.. A 25% cancellation fee will be processed for orders received and then canceled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre Show Date. All prices in Canadian dollars. G.S.T. reg.#121717813 RT**

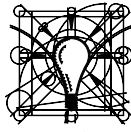
**MANY OTHER CUSTOM DESIGNS ARE AVAILABLE: FOR MORE INFORMATION CALL 1.877.726.2211**



# GOODKEY

SHOW SERVICES LTD.

9505 41 Avenue  
Edmonton, Alberta T6E 5X7  
Tel: 877.726.2211  
Fax: 888.426.5734  
www.goodkey.com



One great idea after another!



Order Deadline Date:

**JANUARY 28, 2009**

Show Name:

**NATIONAL BUYER / SELLER FORUM**

Show Date:

**FEBRUARY 10 - 12, 2009**

Page  
**11**

## GROUND TRANSPORTATION QUOTE REQUEST FORM

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

### SHIPPER INFORMATION

Name of Company:		Contact:	Email:	
Address:		Telephone No: (    )	Pick-up Date:	Pick-up Hours:
City, Province, State:	Postal Code:	Fax: No: (    )	Pick-up Location (Loading Dock, office, etc...)	

Custom Papers Attached:  Yes  No If Yes, Broker Name:

Contact:

Telephone:

I will be Shipping to the Advance Warehouse:  Yes  No

### DESTINATION

Show Name & Address:  <b>Name of Show 9539-41 Ave, Edmonton, Alberta, Canada, T6E 5X7</b>	Company Name:	Delivery Date:
	On-Site Contact:	Delivery Time:
	Booth Number:	

### SERVICE

Competitive Ground Transportation Pricing, Priority Move in/out at show site

ONE WAY  ROUND TRIP

### ITEM DESCRIPTION

**SERVICE WILL BE CHARGED ON ACTUAL WEIGHTS AND DIMENSIONS**

TOTAL NUMBER OF PIECES	DIMENSIONS	ESTIMATED WEIGHT
___ CARTONS (CARDBOARD)	H ___ x W ___ X L ___	<input type="text"/>
___ CASES / TRUNKS (FIBRE) • COLOR _____	H ___ x W ___ X L ___	<input type="text"/>
___ CRATES (WOODEN)	H ___ x W ___ X L ___	<input type="text"/>
___ SKIDS / PALLETS	H ___ x W ___ X L ___	<input type="text"/>
___ CARPET • COLOR _____	H ___ x W ___ X L ___	<input type="text"/>
___ OTHER _____	H ___ x W ___ X L ___	<input type="text"/>
_____		
_____		

TOTAL PIECES TOTAL WEIGHT

RELEASE SIGNATURE X \_\_\_\_\_

DECLARED VALUE \_\_\_\_\_

To Authorize Delivery Without Obtaining Signature

### TERMS AND CONDITIONS

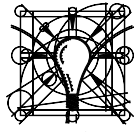
Goodkey Show Services Ltd. will not be held responsible for concealed damage, or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Goodkey Show Services Ltd. The condition, count and contents of the materials found in the booth at the time of actual removal will be final and binding and the right is reserved to alter exhibitors bill of lading to reflect actual condition, count and contents found. Goodkey Show Services Ltd. Will not be responsible for damages incurred while handling loose exhibit materials or those inadequately packed. Goodkey Show Services Ltd. Will not be responsible for failure or delay in performing services when delay is caused by strike labour stoppage, or any other cause unavoidable or beyond their control. The liability of Goodkey Show Services Ltd. Is hereby limited to \$0.30 per pound, per article and values exceeding this limitation should be insured by the shipper.

**All items requiring rigging or special equipment will be charged on a time and material basis. Exhibits or equipment arriving uncrated will be charged an additional 50% handling charge. Goodkey Show Services Ltd. Will receive goods only if this form is returned signed and freight is PREPAID.**

By Signing this order form, shipper agrees to be bound by its terms and conditions

Signature X \_\_\_\_\_ Date \_\_\_\_\_

Please Print Name \_\_\_\_\_



One great idea after another!



Order Deadline Date:  
**JANUARY 28, 2009**

Show Name:  
**NATIONAL BUYER / SELLER FORUM**

Show Date:  
**FEBRUARY 10 - 12, 2009**

**INSTALLATION & DISMANTLE LABOUR ORDER FORM**

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Contact:	Booth No:
Address:	Telephone No:	Fax: No: ( )
City, Province, State:	Email	Postal Code:

**INSTALLATION & DISMANTLE RATES**

<b>Regular Time (RT):</b>	8:00 a.m. - 4:00 p.m. Monday to Friday	\$58.00/hr.
<b>Overtime (OT):</b>	4:00 p.m. - 6:00 p.m. Monday to Friday	\$87.00/hr.
	8:00 a.m. - 4:00 p.m. Saturday & Sunday	
<b>Double Time (DT):</b>	All Other Hours Including Sundays and Statutory Holidays	\$116.00/hr.

**INSTALLATION:** (estimated requirements) **MINIMUM OF 2 HOURS**

_____ labourers	_____ hours	\$58.00/hr. (RT)	\$ _____
_____ labourers	_____ hours	\$87.00/hr. (OT)	\$ _____
_____ labourers	_____ hours	\$116.00/hr. (DT)	\$ _____

Date Required: \_\_\_\_\_ Start Time: \_\_\_\_\_ Finish: \_\_\_\_\_

**DISMANTLE:** (estimated requirements) **MINIMUM OF 2 HOURS**

_____ labourers	_____ hours	\$58.00/hr. (RT)	\$ _____
_____ labourers	_____ hours	\$87.00/hr. (OT)	\$ _____
_____ labourers	_____ hours	\$116.00/hr. (DT)	\$ _____

Date Required: \_\_\_\_\_ Start Time: \_\_\_\_\_ Finish: \_\_\_\_\_

Client Supervised? Yes( ) No( )  
If yes, Supervisors name: \_\_\_\_\_

Supervised by Goodkey Show Services Ltd.? Yes( ) No( )  
If yes, add 25% to total estimated charges

The exhibit consists of \_\_\_\_\_ shipping cases or crates  
(Please do not include cartons/boxes of literature or products)

Ladders required, Qty \_\_\_\_\_

<b>Total estimated Charge</b>	
<b>25% supervision fee</b>	

SUBTOTAL		
<i>For Office Use Only</i> <input type="checkbox"/> 25% Late Order Surcharge <input type="checkbox"/> 25% Late Order Surcharge <input type="checkbox"/> 25% Cancellation Fee Adjusted Subtotal		
5% G.S.T.		
<b>TOTAL AMOUNT DUE</b>		

**SPECIAL INSTRUCTIONS:**

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Order Deadline Date:  
**JANUARY 28, 2009**

Show Name:  
**NATIONAL BUYER / SELLER FORUM**

Show Date:  
**FEBRUARY 10 - 12, 2009**

**ARTWORK REPRODUCTION FORM**

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Contact:	Booth No:
Address:	Telephone No: ( )	Fax: No: ( )
City, Province, State:	Email	Postal Code:

**SIGN LAYOUT**

Width \_\_\_\_\_ X \_\_\_\_\_ ÷ 144 = \_\_\_\_\_ Sq.Ft  
Inches Wide      Inches High

Height \_\_\_\_\_

For additional signs, please use reverse side or attach a separate piece of paper indicating wording and sizes.

**CALCULATOR**

The following prices are intended as a indication of the costs associated with the production of various sign types, Goodkey Show Services Reserves the right to alter pricing upon review of information, logos, etc...

Qty	Description	Pre-Show	Late	Total
	<b>BASIC</b> , 10 words or less black block letters on white Choroplast	\$8.50/sq.ft	\$10.63/sq.ft	
	<b>STANDARD</b> , 10 words or less 2 color letters on white Choroplast	\$9.00/sq.ft	\$11.25/sq.ft	
	<b>DELUXE</b> , 10 words or less 3 color letters on color Choroplast	\$10.00/sq.ft	\$12.50/sq.ft	
	<b>BANNER</b> , 10 words or less one color block letters on white vinyl banner	\$9.50/sq.ft	\$11.88/sq.ft	
	<b>FULL COLOR</b> , CMYK Hi res printing satin paper, vinyl, fabric	To Be Quoted		
	<b>EMBLEMS, TRADEMARKS OR LOGOS</b>	To Be Quoted		
	<b>DURATRANS</b> , Backlit graphics for octanorm panels	To Be Quoted		
	<b>EASEL BACK</b>	\$8.50/sign	\$10.31/sign	
	<b>REMOVABLE ARROWS</b> Velcro compatible	\$8.50 ea.	\$10.31 ea.	

**PLEASE PRINT OR TYPE WORDING REQUIRED**

Goodkey Show Services offers a full service Graphic Facility, with the capability to provide unlimited graphic solutions. Please feel free to contact a representative today to discuss your unique requirements.

To qualify for Pre Show Prices orders must be received 14 days prior to event date (includes proper artwork). A 25% cancellation fee will be processed for orders received and then canceled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre Show Date. All prices in Canadian dollars. G.S.T. reg.# 12171 7813 RT	SUBTOTAL		
	For Office Use Only		
	<input type="checkbox"/> 25% Late Order Surcharge		
	<input type="checkbox"/> 25% Late Order Surcharge		
	<input type="checkbox"/> 25% Cancellation Fee		
	Adjusted Subtotal		
	5% G.S.T.		
	<b>TOTAL AMOUNT DUE</b>		

**COMPLETE DISPLAY SOLUTIONS**

**MAKE AN IMPACT**      **Awesome Full-Color Graphic Solutions**

Prices include Rental of system Components and Purchase of Graphics.

**POP-Up Display**      \$1695.00

• 2 x 31" x 72" Image area • c/w 3 Halogen lights\*

Total Qty.

**Banner Stand**      \$475.00

- Free Standing, Lightweight
- 31" x 85" Image area
- Optional light available

Total Qty.

**Back-Lit Display**      \$820.00

- Free Standing, Double sided, Backlit\* Display Stand
- 2 x 31" x 72" Image area

Total Qty.

**Hardwall Display**      \$1950.00

- Free Standing,
- 114" x 94" Image area w/ 12" x 98" fascia
- Optional lights available

Total Qty.

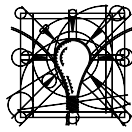
\* Prices do not include power and are based on properly supplied Artwork

Please allow a minimum of two weeks upon receipt of Artwork

Artwork and Design Services are Welcome additional Charges apply

Free Consultation

ALL RATES INCLUDE DELIVERY TO SHOW SITE ONLY. NOT INSTALLATION. NO ORDERS WILL BE PROCESSED UNTIL PAYMENT IN FULL HAS BEEN RECEIVED. NOTE: DUE TO THE UNIQUE PARAMETERS OF EVERY LOGO, GRAPHIC AND/OR PHOTO REPRODUCTION JOBS CANNOT BE ACCURATELY PRICED UNTIL PROPER ARTWORK IS RECEIVED.



Order Deadline Date:  
**JANUARY 28, 2009**

Show Name:  
**NATIONAL BUYER / SELLER FORUM**

Show Date:  
**FEBRUARY 10 - 12, 2009**

**EXHIBIT BOOTH VACUUMING & CLEANING ORDER FORM**

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Contact:	Booth No:
Address:	Telephone No: ( )	Fax: No: ( )
City, Province, State:	Email	Postal Code:

**SERVICE INCLUDES**

- Exhibit Vacuuming
- Emptying of Wastebaskets

**PRE-ORDERS**

(Must be received prior to above Deadline Date)

Booth Width \_\_\_\_\_ X Booth Depth \_\_\_\_\_ = Square Feet \_\_\_\_\_ X Number of Days \_\_\_\_\_ X \$0.19 = \_\_\_\_\_  
(min. 100 Sq. Ft.)

**LATE ORDERS**

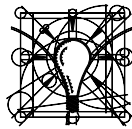
(Received after above Deadline Date)

Booth Width \_\_\_\_\_ X Booth Depth \_\_\_\_\_ = Square Feet \_\_\_\_\_ X Number of Days \_\_\_\_\_ X \$0.23 = \_\_\_\_\_  
(min. 100 Sq. Ft.)

**SPECIAL INSTRUCTIONS**

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SUBTOTAL		
For Office Use Only		
<input type="checkbox"/> 25% Late Order Surcharge		
<input type="checkbox"/> 25% Late Order Surcharge		
<input type="checkbox"/> 25% Cancellation Fee		
Adjusted Subtotal		
5% G.S.T.		
<b>TOTAL AMOUNT DUE</b>		



One great idea after another!



Order Deadline Date:  
**JANUARY 28, 2009**

Show Name:  
**NATIONAL BUYER / SELLER FORUM**

Show Date:  
**FEBRUARY 10 - 12, 2009**

## OPTIMUM FURNITURE RENTAL ORDER FORM

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Contact:	Booth No:
Address:	Telephone No: ( )	Fax: No: ( )
City, Province, State:	Email	Postal Code:

**Black Leather Sofa** \$425.00 ea



Total Qty.

**Black Leather Armchair** \$240.00 ea



Total Qty.

**Leather Sled Chair** \$65.00 ea



Total Qty.

**Love Seat** \$370.00 ea



Total Qty.

**Black Leather Tub Chair** \$160.00 ea



Table and lamp not included

Total Qty.

**Banana Stool** \$128.00 ea



Total Qty.

**Fan Back Bar Stool** \$128.00 ea



Total Qty.

**Flop Back Chair** \$128.00 ea



Total Qty.

**Late Orders** Qty.

- Black Leather Three Seat Sofa  531.25 ea
- Black Leather Two Seat Sofa  462.50 ea
- Black Leather Tub Chub  200.00 ea
- Black Leather Arm Chair  300.00 ea
- Leather Sled Chair  81.25 ea
- Banana Stool  160.00 ea
- Fan Back Bar Stool  160.00 ea
- Flop Back Chair  160.00 ea

Total

Disclaimer - All photos are for illustration purposes only

**Special Instructions:**

To qualify for Pre Show Prices orders must be received 14 days prior to event date.. A 25% cancellation fee will be processed for orders received and then cancelled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre Show Date. All prices in Canadian dollars. G.S.T. reg.#12171 7813 RT\* P.S.T. Reg.#028046\*

SUBTOTAL		
For Office Use Only <input type="checkbox"/> 25% Late Order Surcharge <input type="checkbox"/> 25% Late Order Surcharge Adjusted Subtotal		
5% G.S.T.		
<b>TOTAL AMOUNT DUE</b>		